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| **NO DUES FORM** | **Form PS- 11** |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | Name of the Project Staff | | : |  | | | | | | | | | | |
| 2. | Project Staff Number | | : |  | | | | | | | | | | |
| 3. | Mobile Number and Email | | : |  |  |  |  | |  |  |  |  |  |  |
|  | | | | | | | | | | |
| 4. | Designation | | : |  | | | | | | | | | | |
| 5. | Department | | : |  | | | | | | | | | | |
| 6. | Project Sanction Letter No/ Project No | | : |  | | | | | | | | | | |
| 7. | Date of Joining | | : | FN ☐ / AN ☐ | | | | | | | | | | |
| 8. | Date of Relieving | | : | FN ☐ / AN ☐ | | | | | | | | | | |
| Signature of Candidate with date | | | | | | | | | | | | | | |
| **Name of Department/Section** | | **Remarks** | | | | | | **Signature of Head/Section I/c** | | | | | | |
| Computer Centre | |  | | | | | |  | | | | | | |
| IT and Help Desk | |  | | | | | |  | | | | | | |
| Library | |  | | | | | |  | | | | | | |
| Hostel | |  | | | | | |  | | | | | | |
| Supervisor@ | |  | | | | | |  | | | | | | |
| Head of Department | |  | | | | | |  | | | | | | |
| IIPE Office | |  | | | | | |  | | | | | | |
| @ Supervisor is requested to ensure that entire project related material (including data, devices etc.) is submitted before accepting the resignation | | | | | | | | | | | | | | |
| Remarks of Finance & Accounts: | | | | | | | | | | | | | | |

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| **Reliving Letter, No:** |
| **Signature of Office Staff**  **Copy to:** Project Staff **Date:** |